

Orion College
Grade R – 12 and Vocational

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Head of Department Intermediate Phase/ Grade 4 Remedial Teacher

We are looking for a skilled and enthusiastic Grade 4 Remedial Teacher to act as Head of Department for the Intermediate Phase and to teach a small remedial class. This is a combined teaching and management role.

Academic Head of Department Intermediate phase responsibilities:

- To conduct pre and post moderation for the IP teachers
- To coordinate the timetable for the IP phase in conjunction with therapists and other activities
- Collation of marks for reports and schedules
- To conduct class visits, observations and book scrutiny
- Advising and assisting with curriculum development
- Mentoring IP teachers
- Conducting meetings with IP teachers
- Attending and contributing to management meetings

Teaching Skills and Knowledge Required

- Knowledge and experience of CAPS curriculum – Grade 4 specifically
- Remedial qualifications and experience
- Experience in differentiation and using auditory, visual and kinaesthetic activities
- Good computer skills
- Excellent interpersonal and team working skills
- Excellent organisational skills, administrative and time management skills
- Must be sensitive to learner's academic and emotional needs

Desired skills

- Ability to teach Afrikaans would be desirable
- Experience managing a team or the interest in moving into a middle management role.

Essential Requirements

- SACE registration
- Teaching qualifications with relevant teaching experience
- Remedial qualifications and experience working with pupil's who have barriers to learning

Closing Date 5 May 2017

Please email your CV to school@orioncollege.co.za